

PC Meeting June 7th, 2011
19.00 NGG ID Staffroom

Present at the meeting were representatives from all classes excluding K2 and MYP 4. The substitute representative from Grade 2, Samma was there. Administration was represented by Jan Thrane, Torben Sundstrøm, Jan Alling, Karen Bøttger and Karen Johansen.

Dorthe mentioned that some mails from the office can not be opened, Jan explained the reason for this, being different Word versions on home/school computers.

The minutes were approved.

Messages from Jan Thrane:

- ✓ Thank you all for a very good year with good cooperation between the PC and the Administration
- ✓ The new curriculum is in place after the IB decision that we must include all NGG students in the IB
- ✓ Thanks to Administration for traveling and visiting other schools to find the best curriculum for NGG ID
- ✓ We look forward to next year when we implement the two new curricula
- ✓ We will have more time to concentrate on the students, which is a positive thing, due to the fact that less paperwork is required of the teachers
- ✓ Thanks to the PC for coming to Thrane with questions and concerns. Always feel that you can come to Thrane, Torben or Karen Jo with anything
- ✓ Thrane shared paper copies of the official approval from CIE, which states we are now a CIE Centre
- ✓ There will be teacher training, professional development with CIE and IPC already next fall
- ✓ Sports day, which was a big success last year, promised to be even better this year
- ✓ All school events, will include more English language being spoken eg..Blandede Bolsjer & Spring Concerts
- ✓ There will be a welcome party for Grade 6/7 and NGG ID students are invited
- ✓ There are many good plans in the pipeline for next year and information about these will come out in a timely fashion
- ✓ Thrane states it is important that the international department retains the international atmosphere so some events will only include NGG ID. For example: International Activity Day on Saturday, September 10. 10.00-14.00
- ✓ Thrane is working on schedules for each class and these will be out as soon as completed
- ✓ New teachers for next year include: Andreas Ries as a substitute for Ieva who is on maternity leave in Grade 5. Ieva will return in January. Andreas will not teach English in Grade 5. Jennifer Skriver is a new maternity leave teacher in Grade 4. She will be the substitute until Shannon returns from maternity leave. Jennifer will teach English in both Grade 4 and 5. Andreas will leave Grade 4 and Grade 5 by Christmas.
- ✓ We will try to combine NGG ID Grade 2/3 with Danish department Grade 1 and 2 in P.E. possibly swimming if pool time is available. This may be in lessons 3 or 4 or 5/6, Wednesdays
- ✓ Combined PE classes allow for more activities for the students, with the teachers, Michelle and Josh
- ✓ Grade 6-9 may also join the Danish department to make larger classes, in the Big gym hall

- ✓ If enough students then there will be free football, after school, for talented students who later on may wish to join the Football line in Sports College at the school start.
- ✓ There will be golf at Hørsholm Golf Club with a professional trainer, for a small fee. More about this in August.
- ✓ Grade 10 can join the Sports College. Look at the homepage.
- ✓ The administration will make a policy concerning Social Networking next academic year and will discuss this with the PC.
- ✓ French or Spanish is a choice next year. Students must choose carefully as they will go up to an IGSCCE exam in that subject at the end of Grade 10

Messages from Torben:

- ✓ Thank you to the PC on behalf of all administration for a good year
- ✓ Thank you to The Cirkel editors for a very good and informative newsletter for our community each month, we enjoy reading all the news very much
- ✓ We hope to see everyone at Romeo and Juliet on June 22
- ✓ The school has invested a significant amount of money in TDC Fibernet and new access points.
- ✓ Grade 8 and up will be required to provide their own laptops. Parents may rent lockers to keep computers secure during the school day. Any laptop with a long lasting battery is suitable. Uni C is the provider of the Internet connection and inappropriate sites will be blocked – Facebook too.

Messages from Karen:

- ✓ Thanks for a good year
- ✓ Teachers have worked hard to be ready to implement new curricula in August
- ✓ Students have shown great enthusiasm at the CIE assembly asking excellent relevant questions
- ✓ Resources have been ordered and will be in-house by the end of the school year
- ✓ Parent Question & Answer sessions 9th June IPC, 16th June CIE
- ✓ There is a whole school trip to the Zoo on June 21, funding thanks to PC and Jan Thrane
- ✓ June 22, 10.30 NGG ID assembly, all parents invited
- ✓ June 22, 18.20 NGG ID MYP Romeo and Juliet play, all parents invited
- ✓ It has been a good year and we want to finish in the same good spirit
- ✓ A parent has offered to teach Chinese as an After School Activity next school year.

Messages from Jan Alling:

- ✓ Thanks to all for a good year
- ✓ New library computers (2), which are all in one, have been purchase by PC funds. They will arrive on June 11 and Jan Alling will set them up ASAP. They were more expensive as it has a larger RAM.
- ✓ Computers will be locked in a secure room over the summer.

Status of PC committees:

Heather Gartside Knudsen:

- ✓ New name: Parent/Teacher Association (PTA) to reflect new direction of parents and teachers working closely together for the benefit of our students and community
- ✓ New Events coordinator, welcome to Jo Jobling as Emma steps down
- ✓ September 10, International activity day, teachers will organize international activities, after which parents will serve pot luck dishes from their own country
- ✓ June 16, Volunteer appreciation day, red carpet treatment for all our wonderful PC volunteers, Fancy buffet tea
- ✓ Hallowe'en: suggestion two grades each year organize an event for their own class as fundraising for the class
- ✓ Winter party: as above with two different classes
- ✓ St Hans Evening, June 23, Nivå Beach, 17.00

Jo Jobling - Events:

- ✓ Will work on a PTA calendar to pull all events together

Dorthe Dencker Schmit - Fund raising:

- ✓ Expenditures and applications. Many by Daniela for Drama. These will now be taken over by the school
- ✓ 19,000 DKK left at this time
- ✓ Suggestion to sell tickets to future events (20DKK at entrance) to keep costs down, parents state they are happy to pay

Jenny Uhel - Pasta/Pizza:

- ✓ Pasta will be dropped for next year
- ✓ Pizza needs new volunteers

Heather - Newsletter:

- ✓ Newsletter deadline for last issue is Friday, June 10
- ✓ Tricia and Linda have done a phenomenal job this year, great thanks go out to them. Linda now steps-down and Tricia takes over.

Anna Wieghorst - Library:

- ✓ All overdue books must be in this week for stocktaking
- ✓ Volunteers needed next week to help with stocktaking
- ✓ Jette Price will take over all Library duties next from August, at this time she will wait and get into the system before asking for volunteers
- ✓ Danish books were purchases at request of Danish teachers
- ✓ St spends 10,000 DKK each year on new books

Lene Gottlieb - Welcome Committee:

- ✓ Big thanks to Birgitte for getting new student information out so efficiently
- ✓ August 11, welcome coffee morning, leisure groups will be announced on one piece of paper with photos and vital contacts, welcome to all new and returning families, admin and teachers will be introduced

- ✓ There will be a monthly welcome café in the canteen on the last Wednesday of each month at 9.00 for both “old” and new families. The PTA chairman will also be present and some representatives of the PTA.

Class Representative Suggestions:

- ✓ Toilets: Kim Nielsen – see Enclosure 1. Thrane is waiting to hear from the owner for approval K1, K2 Grade 1 toilets will be refreshed with paint and possibly hand dryers instead of paper which creates a mess
- ✓ Re-organizing sub groups: Heather- New PTA name and vision. Monthly meetings in the canteen on the last Wednesday of the month will continue with Heather will come and share information with Thrane, Torben and Karen.
- ✓ Class funds: Heather- remain at 200DKK for use for class trips to museums etc. This is working well. Teachers will be asked to keep a record of all funds spent to be filed in the office.
- ✓ Bettina asked about the amount of PTA funds spent on Drama and the school will now fund this
- ✓ Parent Questionnaire: Bettina - Parents would like feedback on action taken. Thrane and admin concur
- ✓ New: minutes from the PTA meetings will now be placed on the website
- ✓ Class trip fund raising in school time: Jo- Karen Jo explained it is only 10 minutes and part of the community, sense of doing something to help others, good math work with the money. This will be discussed again later, Jo asked that parents feedback about what they feel is appropriate for fundraising and for what purpose. PTA reps to ask their class parents and then feedback It was stated that there have been no cake sales this year as per parent request and that the teachers have signed up for times so fund raising was spread over the year.
- ✓ Parking at NGG: Heather- see Enclosure 2: A suggestion has been put forward and Thrane will speak to the relevant people about feasibility. Ideas include a drop off area with no cars and parking in the big lot to the left.
- ✓ School email distribution: Dorte-Lectio was discussed and Jan Alling will look into this and bring a model for next meeting. We do not have Intra net but Lectio has different properties. All agreed this was a big subject and should be taken up again to improve efficiency so letters get out to the correct people at the correct time and in only one copy. (Bettina) Look at mails from PTA reps, homeroom teachers and office
- ✓ Aula gets a new look: Heather- new look with new boards. See Enclosure 3 & 4. No small notices up.
- ✓ Accounts: Kim Nielsen- some families can not read the Danish statement. Thrane will speak with Grethe about this. Suggestion- come to office and Birgitte will help with this.

Any Other Business:

- ✓ Anna Wieghorst asked about oral exams in the CIE. Teachers will still prepare students with both oral and written exams
- ✓ Headlice- Jo from Grade 1 parent- stated that some parents do not use the treatment therefore lice continues to make its rounds. Office sends child home if lice found and sends out a letter to the class once we are informed asking ALL parents to use the treatment. The school “Headlice procedure” should be placed on the website.

Meeting adjourned with thanks from Thrane for a good year and good cooperation and wishes for a good summer. 21.25.

Minutes;
Br/Al/Jo/Su